



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **C-1**

June 20, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SUPPLEMENTAL CONSULTANT
SERVICES AGREEMENT 2
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Authorize the Director of Public Works or his designee to execute Supplemental Agreement 2 to Contract PW-12204 and set the effective date of Supplemental Agreement 2 with Wildan Associates to provide additional construction inspection services for a not to exceed fee of \$350,000 to be financed by various funds for public works construction.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

This action involves executing a supplemental agreement to an existing contract for as-needed construction inspection services and authorizing the Director of Public Works or his designee to execute and establish the effective date of the supplemental agreement.

On July 5, 2000, your Board approved an Agreement with Wildan Associates for construction inspection services for a not to exceed fee of \$500,000. On August 22, 2001, the Director of Public Works approved an amendment to the agreement to extend the terms of the contract

for one additional year from August 22, 2001, to August 22, 2002. The need for these services is greater than was expected at that time due to the large number of projects to be constructed by Public Works. Approval of the recommended action will facilitate the continuation of services needed for the delivery of Public Works road, flood, water, and sewer construction programs.

Implementation of Strategic Plan Goals

This recommendation is consistent with the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness as the contracting of these services will optimize the use of County staff and ensure quality inspection of Public Works construction contracts.

FISCAL IMPACT/FINANCING

The Supplemental Agreement will be funded by various funds for public works construction under the purview of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Supplemental Agreement, previously approved as to form by County Counsel, will be used. The Agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Wildan Associates is willing to consider Greater Avenues for Independence participants for future employment.

Wildan Associates has demonstrated satisfactory compliance with the County's Child Support Compliance Program.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for a Supplemental Consultant Services Agreement for construction inspection services.

CONTRACTING PROCESS

On March 2, 2000, a Request for Proposals was issued to 28 firms from Public Works' list of qualified consultants. Twenty-one firms responded to the request. An Evaluation Committee consisting of Public Works' civil engineering staff evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, the Evaluation Committee recommended that contracts be entered into with seven firms, one of which was Wildan Associates.

The proposed fee of \$350,000 for Supplemental Agreement 2 represents a 41 percent increase of the original contract amount and will increase the total contract amount to \$850,000.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will allow Public Works to facilitate delivery of the construction of various Public Works construction projects previously approved or to be approved by your Board.

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

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CONCLUSION

Please return one approved copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

KS:pb

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cc: Chief Administrative Office
County Counsel
Department of Social Services (Gain Program)